



525-535 West Jefferson Street • Springfield, Illinois 62761-0001 • [www.dph.illinois.gov](http://www.dph.illinois.gov)

## BNATP Monthly Update June 2020

1. **Please do not send emails to** both the [ross.carey-walden@illinois.gov](mailto:ross.carey-walden@illinois.gov) and the [dph.bnatp@illinois.gov](mailto:dph.bnatp@illinois.gov) addresses. I monitor both inboxes!
2. **Please include your program number on all emails!**
3. On July 1, 2020 BNATPs were to begin certifying students in CPR. Until Illinois is in Phase IV of the governor's restoration plan, this will not be required.
4. Several testing centers are open to administer the CNA certification exam as of June 1<sup>st</sup>. Please check with SIUC at [inat@siu.edu](mailto:inat@siu.edu) for additional information on testing center openings.
5. If you are teaching a Train the Trainer program, please ensure that your students understand that instructor codes are not issued *unless the instructor applies for one by emailing an updated resume and the certificate(s) to [dph.bnatp@illinois.gov](mailto:dph.bnatp@illinois.gov)*. I continue to receive multiple emails asking why an instructor code was not issued. The students are under the impression that the Train the Trainer program is responsible for "ordering" their codes.
6. All programs are allowed to continue with online education until the State of Illinois has reached Phase 4 or August 28<sup>th</sup> (whichever is latest). If the governor extends the emergency declaration period, the temporary rules will also automatically be extended for online education *Vocational programs must also seek approval from IBHE for online education.*
7. It has now been 18 months since implementation of the requirement to send master schedules in the original .pdf format. I continue to receive schedules via fax, U.S. mail, and scanned. None of these are accepted. I cannot open schedules from shared or cloud drives due to State of Illinois security software. Effective immediately, if any schedule is received in the wrong format it will delay the start date of your classes. Schedules must be received *in the correct format* 15 business days before the start of your class unless you have made prior arrangement with me to send a late schedule. ***Please do not call or email asking if your schedule is in the correct format—if it is not, you would already know it.***



---

525-535 West Jefferson Street • Springfield, Illinois 62761-0001 • [www.dph.illinois.gov](http://www.dph.illinois.gov)

Randy Carey-Walden, RN, MSN, CCM  
Public Service Administrator  
Illinois Department of Public Health  
Training and Technical Support  
525 W. Jefferson St. 4<sup>th</sup> Floor  
Springfield, IL 62761  
Phone: 217.785.5569  
Fax: 217.557.3363  
[ross.carey-walden@illinois.gov](mailto:ross.carey-walden@illinois.gov)